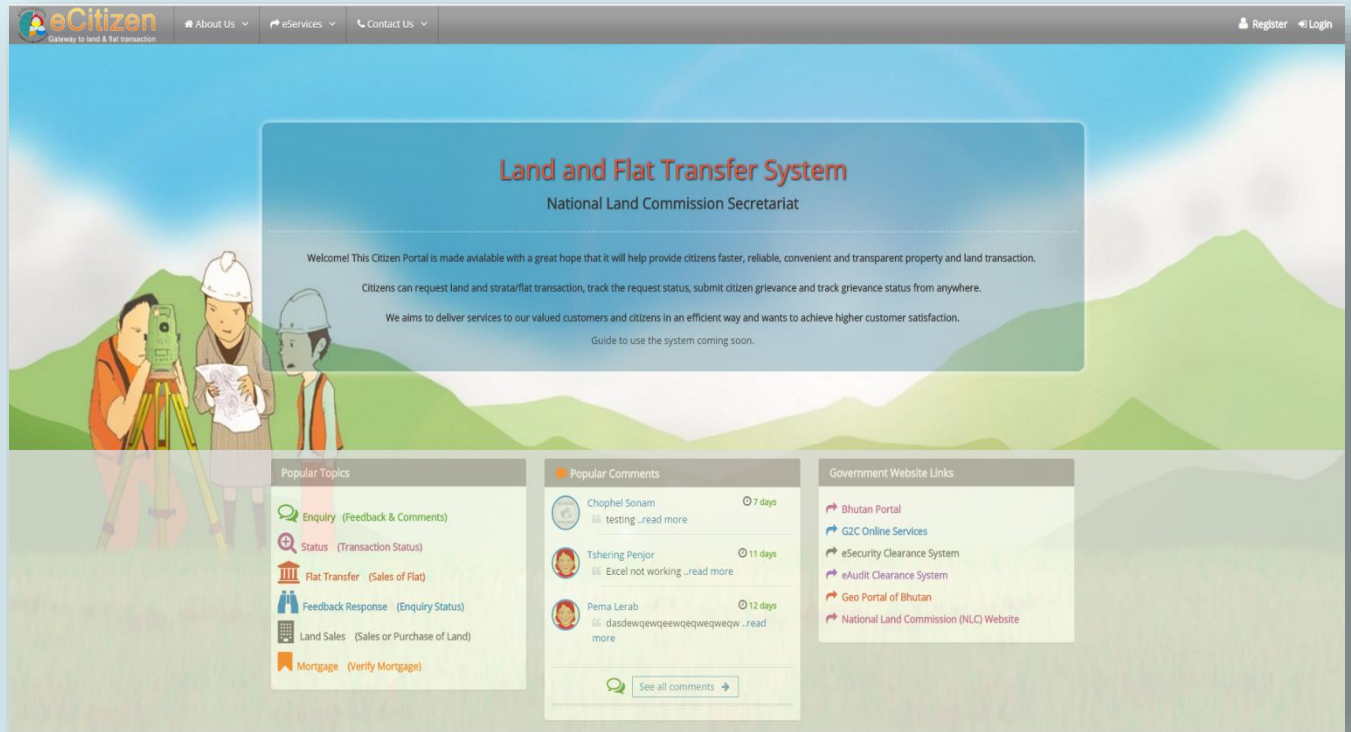


User Registration Manual for Citizen Portal

Home Page:



This is the first page that will be displayed for the citizen whether you are registered or not. Citizen have to log into the system in order to land or flat/building transaction either by logging in to the system if they are registered or by registering into the system to create an account.

Registration:

To get registered in the citizen portal, click on the “Register” button on the right hand corner of the portal and enter the required fields:

- a. Your valid Citizen ID card Number
- b. Date of birth. If your CID and date of birth matches, your name will be auto generated.

- c. Email – Please give an email that you use daily as the system will generate the password and sent to your email.
- d. Mobile Number

Check the agreement and press “Register” button to create an account in the portal.

After that the system will show you a notification. Read the notification carefully.

Notes:

If you think that your details are wrong and you want to undo all before submitting, then you can press “Reset” button.

If you have account and you want to log into the portal from this registration page, then press “Back to login” button.

The image given below shows you the registration interface/form and what you should do.

The image shows a registration form titled "Register" with the following fields and buttons:

- Citizenship Identity Card**: A text input field with a lock icon on the right. Callout: "Enter Valid CID Number."
- Date Of Birth**: A date picker field with a calendar icon on the right. Callout: "Enter Valid DoB."
- Enter Full Name**: A text input field with a person icon on the right. Callout: "Your name will be fetched."
- Enter your Email**: A text input field with an envelope icon on the right. Callout: "Enter Valid Email Id. Your username and password will be send here."
- +975 Mobile Number**: A text input field with a refresh icon on the right. Callout: "Enter your Mobile No."
- Declaration**: A checkbox with the text "I declare that the information that I have provided above is correct as per my knowledge." Callout: "Check this to agree."
- Reset**: A grey button with a circular arrow icon.
- Register**: A green button with a right-pointing arrow.
- Back to login**: A green button with a left-pointing arrow.

Callout for the Register button: "Click Register to create an account."